

CAREER OPPORTUNITY FOR AN ENGINEERING/AUTOCAD TECHNICIAN

MRD Associates, Inc. is currently accepting resumes for an experienced and highly motivated Engineering and AutoCAD Technician to assist with the growing demand for our services.

REPRESENTATIVE PROJECTS

Representative work includes a wide range of challenging coastal projects including data collection and analysis, shoreline stabilization and restoration, wetland and marsh creation, coastal structures, and coastal and marina development services.

KEY RESPONSIBILITIES

- Research collect and compile information and data required for the project drawings and graphics.
- Coordinate with team members and provide assistance to complete required tasks.
- Assist engineers with occasional field investigations (i.e., data collection and surveying).
- Prepare engineering and design drawings using AutoCAD.
- Review drawings and graphics for completeness and accuracy.
- Complete project tasks within scope, budget and schedule.
- Organize and maintain project drawings and information in logical and well-structured manner.

QUALIFICATIONS AND SKILLS

- Entry- or Senior-level design experience in engineering and graphics production.
- Proficiency with AutoCAD, EXCEL, and graphics programs.
- Knowledge of GIS a plus.
- Ability to prioritize, meet deadlines and multi-task daily.
- Production of high-quality products with strong attention to details.
- Ability to work independently or as a team player.
- Strong organizational skills.

SALARY AND BENEFITS

Salary will be commensurate with qualifications and experience. This is a full time, long-term career opportunity. Part-time will be considered. Financial assistance may be available for relocation. Benefits include: Matching 401k, Profit-sharing, Comprehensive Health, Vision and Dental Insurance and, a Comprehensive Leave Package. EOE.

Please submit a cover letter, resume, references, certifications and/or transcripts via email to md@mrd-associates.com

MRD Associates, Inc.
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Advertisement open until filled.